



Punjab Government Gazette

EXTRAORDINARY

Published by Authority

CHANDIGARH, WEDNESDAY, APRIL 23, 2025 (VAISAKHA 3, 1947 SAKA)

GOVERNMENT OF PUNJAB

DEPARTMENT OF WATER RESOURCES

NOTIFICATION

The 21st April, 2025

No.17/10/2024-3IP3/170.-

1.0 Vide No. I/757285/2024, dated 09-01-2024, an SOP/Timeline has been framed for the site which is outside 150 metre and for the site which is within 150 metre.

2.0 The aforesaid SOP, which is at Annexure-1 to this notification is published for the information of general public as well.

Sd/-

KRISHAN KUMAR, IAS

Principal Secretary Water Resources.

Annexure-1

SOP For Drainage NOC To Be Issued By CE Drainage (Upto 25 Acres)

Proposed Procedure	Timeline For NOC
1. Applicant can apply for N.O.C through a dedicated portal or in hard copy in the concerned Division (till the time portal is not live). Note: In case the application is received in the Head Office or circle office, the same shall be emailed on the same day to concerned Division office.	T_0
2. The concerned Divisional office will forward the case to the Junior Engineer concerned, for site inspection. Further, the basic information of applicant along with status of case will be uploaded on the Google sheet by the Division office https://docs.google.com/spreadsheets/d/1JhbZkXw0pk5IsbJ8tQz1JoNp17xmEsNTZFNfowdZJvU/edit#gid=0	$T_1=T_0+1$
3. The concerned Junior Engineer will provide the information to Sub Division office regarding whether the site is within 150 meter or not, w.r.t. department's Drain/Choe/River.	$T_2=T_1+2$
4. The concerned Executive Engineer will issue the necessary NOC if the site is outside of 150 m of department's Drain/Choe/River.	$T_3=T_2+2$
5. If the site is within 150 meter of department's Drain/Choe/River, then following procedure will be followed: - a) Along with attached application form, the following data will be supplied by the Sub division office & forward their report to Division Office: - i. Site Condition Report ii. Catchment Area & flow iii. Distance from the creek iv. GIS report/DWS report v. KML file shall be checked with Layout of site/project. vi. Cross section/calculation sheets vii. L-section of the Drain, if it is sanctioned	$T_4=T_2+3$
6. The Division Office will check & recommend the application with report to Circle Office.	$T_5=T_4+1$
7. The Circle Office will check & recommend report along with actual discharge calculation or other fields data related to concerned drain/choe/river to D.W.S.	$T_6=T_5+2$
8. D.W.S will check & recommend their report to Executive Engineer/Drainage HQ.	$T_7=T_6+1$

9. Executive Engineer/Drainage HQ will submit its report to Chief Engineer Drainage along with Draft NOC.	$T_8 = T_7 + 3$
10. The Chief Engineer will issue/reject the necessary N.O.C or forward it to Govt. as per the size of the project.	$T_9 = T_8 + 1^*$

*In case, the report from GIS wing is required in specific case, the timeline would be $T_9 = T_8 + 3$.

Total no. of Days: a. If project outside 150 m = 5 days.

b. If project within 150 m = 14 days (up to level of Chief Engineer)

APPLICATION FORM FOR GRANT OF N.O.C FROM DRAINAGE DEPARTMENT**Project Details:**

1. Name of Project:-
2. Area/size of site: -
3. Type of Project: *Residential/Industrial/Commercial/Any other* _____
4. Address details of site: -
 - a. Khasra/hadbast/Plot no.:
 - b. Village/Town/City:-
 - c. Tehsil/Block: -
 - d. District:-
 - e. PIN Code:-
 - f. GPS Coordinates of site: Latitude: _____ Longitude: _____
(the coordinates of nearest point to drain shall be mentioned)

Applicant Details:

5. Name of Applicant:
(Id proof of applicant such as Aadhar, Pan Card, any other Govt. issued ID)
6. Address of Applicant:
7. Authorization letter: *Attached/Not required*
(in case application is to be filled by person other than owner)
8. Name and Address of Owner/Partners/Chief Executive/Full Time Directors:
9. Contact Details:
 - a. Mobile Number:
 - b. E-mail ID:

Type of Permission:

9. Type of NOC permission: New NOC/Extension of existing project
10. In case of extension of existing project: Details of previous obtained NOC (if any):
 - a. NOC number:
 - b. Date:

Declaration:

I/We confirm that the information furnished herewith is correct to the best of my/our knowledge and nothing has been concealed therein. The Government would be at liberty to take suitable action against the unit/project and the person(s) responsible who failed to comply with the provisions of the Law, Rules, Regulations & Directions in case the information/documents are found to be incorrect/false/misleading the Government may withdraw the NOC issued for the project.

Signature of the Applicant along with stamp

Dated:

Additional Documents required:

We enclose the following documents in triplicate, namely:

- i. The K.M.L file highlighting area of project/site & its khasra no. as per the proposed sanctioned layout plan and its distance from department's Choe/Drain/River for which N.O.C is required.
- ii. A guide map on a scale of not less than 1:1,000 showing the location of the colony in relation to surrounding geographical features to enable the identification of the site.
- iii. A survey map (Contour Plan) of the land under the colony on a scale of not less than 1:1,000 showing the spot levels at a distance of thirty meters and where necessary contour plans and the survey showing the boundaries and dimensions of the said land. The location of streets of at least thirty meters of the said land and existing means of access to and from existing roads.

*(In Addition to this, if any culvert is present along the road of the proposed colony, it should be shown in the map. Also show any drain/culvert passes within the radius of 200m of proposed colony).

- iv. An explanatory note explaining the salient features of the proposed colony in particulars the sources of the arrangements for undisturbed sheet flow, storm water, water passing through existing culverts and techniques/structures for Rain water harvesting.
- v. Plans showing the Green belt according to the approved Master plan of the District.
- vi. Document depicting demarcation of the proposed location/ Area from Revenue Department.

Terms and Conditions:

- i. If any kind of Pucca structure (Bridge, Foot Bridge Including Ramp and Another Allied Works Connected to Bridges, etc) needs to be constructed at the site then proper case for N.O.C including drawings/ documents should be submitted separately along with appropriate Performa's as per the Punjab Government, WRD Notification No. WR-IRWR03/1IW1/8 dated 2023/01/06
- ii. The builder should obey point no. 4 and 5 of "Punjab State Sand and Gravel Mining Policy 2022" issued by Punjab Government, WRD Notification No.- 2022/4/11 PJ 338/6-dated Chandigarh 2022/08/24 or any subsequent notification issued by the Dept. of Mines & Geology w.r.t. payment of royalty of ordinary earth/clay.
- iii. The builder will bound to install S.T.P/E.T.P of required capacity and will ensure the use of treated water within their premises for other activities. In-case the builder violates the rules and disposed-off untreated water directly in any natural choe/drain/creek then he is liable to pay penalty as per Canal and Drainage Act.